EBSCO Discovery Service (EDS)

Basic Search Guide

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Main Basic Search Page

Doing a basic search on EDS is very easy. You can begin a **Basic Search** from the library website or from **Discovery’s** main page.

![Figure 1. EDS – Main basic search page.](image1)

The basic search screen allows you to search for single words or phrases. Ideally, you will be using a combination of search terms or key words to achieve the best results.

Here we are doing a simple search for the phrase “human resources”. Note, to search for a phrase put your single word search terms in quotation marks (““”). Discovery will often make suggestions in a drop-down box as you type.

![Figure 2. EDS – Basic search field.](image2)
If desired, you can also restrict your results to just a **Title** or **Author** search by using the drop-down menu beside the search field:

![Figure 3. EDS –Search field drop-down menu.](image)

Click **Search** and a results page should appear.
Results Page

All of your results are in the **main panel** of the screen. Scrolling down will load more results.

The results in the **main results panel** will include a mix of electronic resources and the books/textbooks available in the NCI Library on the topic you have searched.

The left side panel contains filters which you can use to refine your search. See the [Advanced Search Guide](#) for more details.

If the topic you are looking for is quite general, a box similar to the one below may appear above the main results panel. This publication box contains links to a full online journal with your search term as its title. This box will only show up depending on the topic you are searching for. If you wish, you can click on the Full Text Access link and search within the journal.
Optional Limiters and Expanders

Once you have filled in the Basic Search field before you select Search, you have the option to apply limiters and expanders.

If you click the Search Options menu located just below the keyword menu a screen should appear like below. With these options you can expand your search so you will get more results or you can limit your results by applying filters.

*Note: In the Limit your results section, by default the Available @ NCI Library filter will be selected. With this filter selected you will see any books available in the library regarding your topic on the results page. If you wish to only retrieve electronic resources select Peer Reviewed as well and this should filter out most of the books.

For more information on how to refine your search, check out the Advanced Search tab in the Discovery LibGuide.
Viewing Your Results

Viewing Article Abstracts and Details
If you wish to only view a summary or the abstract of an article you can do so by clicking on the title, which will take you to another page, or by hovering your cursor over this icon which appears to the right of the article title. A pop up window as seen below should appear.

![Figure 7: EDS – Example pop up window with article details.](image)

Both the article summary page and the pop up box contains details regarding the article such as the authors, the source, the date, the publication type, the subjects, the abstract, and the database.
Accessing the full text of an article

When you find an article that you are interested in viewing, you should have one of the following options to open it:

A. PDF Full Text option: here you can click the PDF Full Text link and you will be redirected to the PDF version of the article.

B. Full Text from [Database Name]: here you will see a link like below that you can click and a new window will open on the database page where you can access the article.

C. Full Text Finder: here you can choose the EBSCO Full Text Finder where a new window will open with a list of links that you can choose from to try and find the full article. *note: in this case the full article may not always be available.

For more information on how to use the Results Page check out the Using Search Results tab in the Discovery LibGuide.

Questions?

For any questions regarding EBSCO Discovery Service go to the EBSCO Help page. Also check out the Discovery LibGuide for further instructions on how to use the different features of Discovery.

You can also send an e-mail to the Library Help Centre with any queries.